



Island Home Insurance
Company

CAREER OPPORTUNITY

Island Home Insurance Company is seeking a qualified
Full-Time candidate to fill the position of

Quality Assurance Specialist

This position is responsible for monitoring and supporting the company's efforts to ensure compliance with quality assurance principles and practices, laws, regulations, and policies that govern its business. This position is responsible for conducting quality assurance audits and monitoring, and recording results from processes and procedures supported with accreditation efforts. Under the general direction of the Quality Assurance Manager (QAM), the incumbent will assist with quality improvement, accreditation, and other initiatives as appropriate for this role.

Any combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- A Bachelor's or Associates degree in healthcare related field or equivalent experience
- Two (2) years of experience in quality improvement, managed care, auditing, or related experience in the healthcare field preferred
- Proficient in the use of Adobe Acrobat and Microsoft Office (Word, Excel, PowerPoint, Outlook); and
- Computer literate (Windows).

Interested applicants are encouraged to email your employment application **AND** resume to hr@staywellguam.com. IHIC is an Equal Opportunity Employer.

staywellguam.com   