

## CAREER OPPORTUNITY



**StayWell**  
INSURANCE

is seeking a qualified Full-Time candidate to fill the position of

### **CUSTOMER CARE REPRESENTATIVE I – HEALTH**

The primary responsibility of this position is to provide customer support, product and service information, and resolve customer complaints and issues with a high level of professionalism. A Customer Care Representative delivers excellent customer service with a positive experience.

Any combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- ✓ A high school diploma or equivalent;
- ✓ Minimum one (1) year experience in Customer Service or office work;
- ✓ Significant organizational skills;
- ✓ Strong verbal and written communication;
- ✓ Attentive to detail and quality focused;
- ✓ Ability to multi-task, manage time efficiently and work under pressure;
- ✓ Proficient in the use of Microsoft Office (Excel, Word, PowerPoint, Outlook); and
- ✓ Computer literate (Windows).

Interested applicants are encouraged to submit their resume to [hr@staywellguam.com](mailto:hr@staywellguam.com) on or before **Friday, April 27, 2018**. StayWell is an Equal Opportunity Employer.

[www.staywellguam.com](http://www.staywellguam.com)